



## Standard Operating Procedure Refuse Disposal Division

REFUSE  
DISPOSAL  
DIVISION

### Emergency Procedures **Hazardous Waste**

In the event that a waste is suspected of being hazardous, the following applies:

#### **Dumped with Refuse on Site:**

1. Isolate the public from the area, even if it requires that the dumping area be relocated.
2. Do not touch or move the waste.
3. If possible, detain the responsible party or obtain any identifying information such as the vehicle license plate or company name and vehicle number.
4. Notify the Hazardous Substances Enforcement Team. The Hazardous Substances Enforcement Team will be responsible for the identification, management, and disposal of hazardous waste.
5. Notify your supervisor and the Landfill Superintendent.

#### **Still on Hauling Vehicle:**

1. If the waste cannot be safely transported (a large quantity of waste, open or leaking containers, an unstable load), direct the vehicle driver to park on the site in an isolated area.
2. Notify the Hazardous Substances Enforcement Team.
3. If the waste can be safely transported (if in doubt, contact the Hazardous Substances Enforcement Team):
  - a. Do not accept the waste.
  - b. Direct the driver to contact his/her own supervisor for instructions.

*Environmental Management System (EMS) –ISO 14001*

*PROCESS MAP #: DO-1.0 / FB-1.0*

#### **Benefit of Compliance to Procedure:**

- Minimizes hazards associated with improper handling of hazardous waste.
- Minimizes potential for employee exposure to biological or chemical agents.
- Minimizes adverse impacts to the landfill environment.
- Ensures hazardous waste is managed and disposed in accordance with regulatory requirements.

**Consequence of Non-Compliance to Procedure:**

- Increases the potential for employee injury or exposure.
- Negative environmental impacts are not addressed or prevented.
- Parties responsible for illegal hazardous waste disposal are not identified.
- Decreased regulatory compliance resulting in violations and or monetary penalties.

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**Reviewed by:** Senior Staff, *Refuse Disposal Division*  
Kirk Galarneau, *HSET Supervisor*

**Approved by:** Steven Fontana, *Deputy Environmental Services Director, Refuse Disposal Division*

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